**[QUEEN ELIZABETH SCHOOL  ALUMNI ASSOCIATION (USA)](http://www.qesaausa.org/)**

伊利沙伯中學美國舊生會

**QESAAUSA**

**Board of Directors’ Meeting**

**First Meeting (2015-2017)**

**Date: Saturday, March 29, 2015 at 2 pm**

Location: Louisa’s Residence

Present: Doris Tse (President), Anita Chu (Secretary), Beth Pao (Treasurer), CW Chung (Social Director), Gavin Chan (Information Technology Director) and Louisa Leung (Past President)

**Minutes**

1. **Board of Directors for the 2-year term are:**

Doris Tse - President

Keith Cho - Vice President

Anita Chu – Secretary

Beth Pao – Treasurer

CW Chung – Social Director (N. CA)

Gavin Chan – Information Technology Director

1. **Transition Status**

**Overseas alumni request for sponsorship**

Policy has been established based on Mission of QESAAUSA Constitution. Basically:

1. Request has to originate from QESOSA, sponsored by local OSA officer printed on local letterhead stationery
2. Submission of Request at least 9 months to a year before the event
3. Request contains details of needs including reasons and objectives. (Why, what, who, when, how, how much, etc.)
4. A smaller group would have better chance of being accepted due to limited resource availability
5. **Financial Status**
* Treasurer report: balance of $8,768 in our bank account
* Will open a business checking account with Wells Fargo adding President Doris Tse as a 2nd signor of checks, to replace current Bank of America account
* Association will pay guest share of event with receipt signed by sponsor member.

**4. AGM Review**

It was deemed a successful event with 55 participants. Hi-lights are:

1. Voting of new Board Members for the next term
2. Honoring an honorable guest, Ms. Ella Cheong, daughter of QES’s First Principal and founding father, Mr. Cheong Wai Fung with a poem written by Doris Tse
3. See Report by Louisa Leung, our past President summarizing the event
4. **Computer Camp**

Computer Camp 2015--4 girls from alumni schools plus 1 teacher are competing for ID Tech camp scholarship pending results on May 1. Our past president Louisa Leung and Philip Tai will be graceful enough to provide hospitality to their post camp accommodation for the 4 participants and 1 teacher.

**6. Future Events**

Other than the 2 major events of summer picnic and AGM, we propose some regular activities as follows:

* Hiking, once a month or 2 months
* Quarterly luncheons to promote common interests

Announcements will be on “Evite”

**7. Membership**

* Out Reach to expand membership--President will contact Jo Wong in Hong Kong to obtain listing of QES alumni living in U.S. and to provide application forms. Will request OSA to provide FA representatives.
* Discussion was made to create Honorary Membership for Ms. Ella Cheong.

**8. Website**

Demonstration by Gavin on how to logon and upload information and pictures on our official website; as well as Facebook

 All Minutes of Board Meetings will be posted on website

**9. Other Business**

Next Meeting will be on Saturday of June 6 to discuss Summer Picnic. Everybody researches & reports on possible location at mid peninsula

**Meeting Adjourned at 5:00 pm**