**[QUEEN ELIZABETH SCHOOL  ALUMNI ASSOCIATION (USA)](http://www.qesaausa.org/)**

伊利沙伯中學美國舊生會

**QESAAUSA**

**Board of Directors’ Hangout Meeting (2017-2019)**

**Date: Saturday, August 2, 2018 at 9 pm**

Present: Doris Tse (President), Anita Chu (Secretary), Beth Pao (Treasurer), Shung Keung Lam (Social Director), C W Chung (Information Technology Director), Bernice Ng (Membership Director), and honorable Teresa Tam

Purpose: to initiate the preparation for our annual picnic on Saturday ***September 8, 2018;*** a final hangout/meeting will take place around 7-10 days before.

 Location: The club house at Teresa Tam’s condo at 2250 Gellert Blvd., Building 2, South San Francisco  94080

1. a) Shung will send out formal invitation email to all members @$15.- to google group plus others. Teachers invitations will include Dr. KC Leung, Mrs. Lim, Mr. & Mrs. Wong & Miss Tse.

 b) Louie Cheng & Ed Sun would be our photographers

 c) Doris will: talk to Nelson Tsang about playing the harmonica; and invite other members to join the board of directors next year for 2019-2021 term; also mention Beth’s suggestion to “meet North & South” sometime in the future.

1. Menu

 Teresa would check the current menu of Fung Wong for details.

 a) Order party trays from Fung Wong of Daly City similar to 2017 picnic as follows (once exact number of participants can be determined):

 2 large trays, fried rice & noodle

 5 medium trays of meat & vegetables: beef with broccoli, tofu dish, string beans, chicken with veggie and 1 more. To be delivered by 11:45 am.

 b) Fruit & Dessert & beverages: Water (Shung), Fruits & desserts from Costco: watermelons, cantalopes + 2 boxes Biscotti/Madeleine (Anita), Coffee (3 in 1) and Chinese tea bags (Bernice).

 Shung will check inventory on hand before certain purchase.

 Connie Wong might be able to obtain free desserts.

 Reminder for BODs to bring:

 Banners & signs: CW, Doris, Bernice…

 Name tags: Bernice (+ all supplies needed)

 2 electric kettles: Beth & Bernice

1. Luckydraw

7 donated gifts from members including 2 from Beth & Vivie, 3 DVDs of the movie Jade Pendant, and 1 each from Louisa Leung and Anita Chu.

3. Programs & Games (proposed)

 a) Lunch will start at noon.

 b) Group photo will be taken around lunch

 c) Carol again kindly referred Simon to make the Roast Pork at sight for us—we will pay for the costs and Simon’s admission. Roast pork will be distributed to each table @2 pieces per person sometime during lunch

 d) Song Book – school songs & others

 e) Dance—folk, e.g. O Suzanna

 f) Travel/Food talks @5 minutes; topics include US National Parks, Europe, etc.

 ***Program*** & ***Menu***

Program

10:00 am.  Teresa meet with Club House Official.

10 - 10:30.  BOD arrive for setup.

11:00.         Registration begins (collect money, give raffle tickets and name tags)

11:45.         Doris starts meeting (welcome all guests, introduce BOD and past Presidents, thank Teresa for facility, welcome non-members, first timers and far away members)

12:00.         School song & program briefing.

12:05.         Games I

12:15.         Lunch

12:55.         Lucky Draw

1:10            Group Photo

2:00.           Games II

2:15.           Fitness exercises

2:30.           Songs & Dance

2:45.           Travel Talks

3:00.           Program ends

Menu

西蘭牛肉

椒鹽肉排

雜菜鷄

乾扁四季豆

雜菌豆腐

炒麵 (vegetarian)

义燒炒飯